



BOARD MEETING AGENDA

**Tuesday, April 6, 2010
3:00 p.m.**

**Oro Loma Sanitary District Boardroom
2655 Grant Avenue
San Lorenzo, CA 94580**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Board Clerk's office at 510-276-4700. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

1. **Call To Order**
2. **Roll Call: Directors Becker, Dias, Kerr, Landis, Sidari**
3. **General Public**
(Members of the public wishing to comment on any item not on the agenda, but within the Board's jurisdiction, should notify the Board at this time. Those wishing to comment on any item on the agenda should do so at the time the item is considered. Comments may be limited to three (3) minutes. Time limitations shall be at the discretion of the President.)

CONSENT CALENDAR

- Motion 4. **Approval of Minutes of March 16, 2010**
(The Board will be asked to approve the minutes.)

COMMITTEE/AUTHORITY/CONFERENCE REPORTS

- Information 5. **Report from the Operation Committee**
(Director Sidari will report on the March 17, 2010 meeting.)
- Information 6. **Report from the Personnel/Safety/Public Information Committee**
(Director Becker will report on the March 24, 2010 meeting.)
- Information 7. **Report from the Alameda County Waste Management Authority**
(Director Landis will report on the March 24, 2010 meeting.)
- Information 8. **Report from the East Bay Dischargers Authority**
(Director Dias will report on the March 25, 2010 meeting.)
- Information 9. **Report from the Alameda County Special Districts Association**
(Director Sidari will report on the March 25, 2010 meeting.)
- Motion 10. **Approval of Board Committee Minutes for Entry to District Record**
(The Board will be asked to approve the Board Committee minutes for entry to the District record by reference.)

CORRESPONDENCE

- Information 11. **Letter to the California Regional Water Quality Control Board Regarding the District's Annual Report of Sanitary Sewer Overflows and Annual SSMP Audit Report for Calendar Year 2009**
(The Board will receive a copy of the March 12, 2010 letter.)
- Information 12. **Letter of Termination of Contract Sent to RTI Regarding Solar Installation Project**
(The Board will receive a copy of the March 19, 2010 letter.)

NEW BUSINESS

- Motion 13. **Approval to Reject All Bids, Approval of Updated Plans and Specifications and Contract Documents for Sewer Line Replacement 2009-2011, and Approval to Rebid Project**
(The Board will be asked to approve the rejection of bids received on March 23, 2010; approve the updated plans and specifications, and approve the project for rebid.)
14. **Staff/Directors Comments**
(Board and/or staff members may comment on items of interest.)

CLOSED SESSION

15. **Closed Session**
(The Board will adjourn to closed session, pursuant to Government Code Section 54956.9(b), to discuss with legal counsel one case of potential litigation.)
16. **Adjournment**

MINUTES OF THE REGULAR MEETING
OF THE SANITARY BOARD OF THE
ORO LOMA SANITARY DISTRICT

APRIL 6, 2010

The regular meeting of the Sanitary Board of Oro Loma Sanitary District was called to order by President Kerr at 3:00 p.m., on Tuesday, April 6, 2010, at the District offices at 2655 Grant Avenue, San Lorenzo. Present were President Kerr and Directors Becker, Dias, Landis, and Sidari. Also in attendance were: Jason Warner, General Manager; Paul Zolfarelli, Director of Water Quality Services; Bill Halsted, District Engineer; Anna Wilewski-Turon, Finance Manager; Julie Kerr, Administrative Assistant; and, Mike Rodriguez, District Legal Counsel. There were no members of the public present.

Director Sidari moved approval of the following Consent Calendar items based on staff recommendations: 4) Approval of Minutes of March 16, 2010. The motion was seconded by Director Landis and carried unanimously.

Director Sidari reported on the March 17, 2010 meeting of the Operations Committee. Items discussed included: 1) Dental Amalgam Program: to date, 90% of all required dental offices (27 out of 30) have submitted Form 1, and 73% of offices (22 out of 30) have submitted Form 2, reporting that they have the appropriate amalgam trap installed; the inspection process has started with six site inspections conducted; three offices were found to be in compliance, and three need additional follow-up; 2) Natural Gas Usage: 9,222 therms of natural gas were used in February 2010, with 7,212,000 cubic feet of digester gas; the increase in digester gas production and natural gas purchase decrease is attributed to the Pilot Grease Acceptance Program; 3) Monthly Power and Chemical Costs: February operating costs for chemicals, electricity, and gas was \$52,214; 4) Heavy Equipment Barn: the Committee was provided with photos of the construction and completed Heavy Equipment Barn; 5) Plant Training: the Committee was provided an outline of recent training provided by Instrument Technician Angelino Santos, reviewing the Plant's electrical distribution system and how the system is impacted by power interruptions; also discussed were plans for outside professional training and the associated costs in order to keep up with new regulations and technologies, and new staff as it comes onboard; the Committee supported a request to double the training budgets for the Operations and Maintenance Departments, to help with additional training opportunities; 6) Fuel Price Increase: the District's supplier of fuel and lubrication oils sent a letter outlining a cost increase of 6-10%, beginning March 1, 2010; costs for the last fiscal year amounted to \$81,871.15; an increase of 6% would be approximately \$86,784, an increase of 10% would be approximately \$90,059; there is little control over the amount of fuel used, and lube oil changes are performed at the manufacturer's recommendations for service intervals, in order to ensure warranty compliance; and, 7) District Operations Overview: Mechanic II Jeff Schier is creating a vandal resistant container designed to address recent thefts at the odor control unit; the Plant is running well; rehabilitation work on Digester No. 5 is complete and should be back online soon.

Director Becker reported on the March 24, 2010 meeting of the Personnel/Safety/Public Information Committee. Items discussed included: 1) Employees Recognition Dinner 2010: staff provided an update on the preparations for the event, which will be held on Saturday, October 23, 2010, at the Pleasanton Marriott; 2) Earth Day Poster Contest Update: 2,600 posters were submitted by students attending 32 out of the 37 Oro Loma schools; approximately 120 posters were

disqualified due to incomplete entry forms; pre-judging was completed, with the final judging was to take place the following day; the awards ceremony will be held at the Marina Community Center in San Leandro on May 25, 2010, at 6 pm; 3) Oro Loma Website Traffic: a report on website activity between October 12, 2009 and March 14, 2010 showed 9,467 visits to the Oro Loma website, made by 7,796 visitors; most visited webpages were “Oro Loma Sanitary District” (main page), “Wastewater Treatment Diagram”, and “Recycling Facts”; access was from the United States, India, United Kingdom, Canada, Philippines, Malaysia, Australia, South Africa, and Indonesia; and, 4) Oro Loma Presence on Northern California Chapter of International Public Management Association (NCC-IPMA) Board: Administrative Services Manager Andreea Simion has been elected to serve as Board President of the NCC-IPMA for the next two years; NCC-IPMA is a non-profit organization for public sector human resources professionals, promoting excellence through ongoing development of professional and ethical standards and career development, promotes communication and the sharing of information among human resource professionals. The Committee also discussed the effects of the newly passed Health Care Bill on Oro Loma, and how it may affect premiums and OPEB liabilities, with an update to be presented at the May 2010 Committee meeting. The Committee also discussed the District’s Committees Syllabus, which staff indicated had been written several years ago, and some assignments may have shifted over time. The General Manager suggested that the full Board may want to participate in an off-site workshop to discuss and possibly amend the Committees Syllabus, with Monday, April 19th, 9:00 a.m., set as the date and time, and location to be determined. This will be an open and public meeting, with the District’s attorney present.

Director Landis reported on the March 24, 2010 meeting of the Alameda County Waste Management Authority. Items discussed included an interim appointment to the Recycling Board, and a presentation by the Executive Director of a Strategic Workplan through the year 2020. Landis stated that he had considerable objections to the information presented, particularly with the suggestion of the Authority intervening in the franchise agreements between the waste haulers and individual agencies; four other agencies complained on the matter. General Manager Warner stated that he attended a Technical Advisory Committee (TAC) meeting, where not many were happy with the Strategic Plan, and that he is writing a memo in response to the Plan, which will be copied to all the ACWMA Board members, the Recycling Board members, and Technical Advisory Committee members, stating the District’s objections.

Director Dias reported on the March 25, 2010 meeting of the East Bay Dischargers Authority. Items discussed included a status report on the NPDES Permit and discussion on the EPA Permit Compliance Evaluation Inspection.

Director Sidari reported on the March 25, 2010 meeting of the Alameda County Special Districts Association. This was the 20th Anniversary Annual Dinner meeting, held at the Pleasanton Marriott. President Kerr received an award for being a founding member of this organization, and a presentation was given on the current economic climate in Alameda County.

Director Dias reported on a special Construction Committee held on March 24, 2010. The purpose of the meeting was for the Committee members, Directors Landis and Dias, to take a field excursion to investigate the landscape at the site of the proposed Ralston Court Lift Station. There were several Bayview/Ralston Court residents in attendance, as well as General Manager Warner,

District Engineer Halsted, and Supervisor of Field Maintenance Rather. The Committee found that the path around the church building was not wide enough for vehicular access to the sewer bridge without the construction of a retaining wall on the creek side of the church property; the residents on Ralston Court would like the palm trees removed and different vegetation planted along the street frontage of the proposed Ralston Court Lift Station; and, it was agreed among the attendees that the District would arrange individual visits with the six property owners to investigate how and where a parcel lift station could be installed. Staff stated that they would do a pre-evaluation of each individual site to see where the parcel lift station could go, and would have a representative from Ortiz Construction and Longacre Electric there as well. Director Dias felt that they left the meeting with good feelings on both sides that things could be worked out to benefit all.

Director Landis moved approval of the Board Committee minutes for entry to the District record by reference. The motion was seconded by Director Sidari and carried unanimously.

The Board received a copy of the District's March 12, 2010 letter to the California Regional Water Quality Control Board, which included the District's Annual Report of Sanitary Sewer Overflows that occurred during the period from January 1, 2009 through December 31, 2009, and the Annual Sewer System Maintenance Plan (SSMP) Audit Report for Calendar Year 2009. This item was for informational purposes only.

The Board received a copy of the Letter of Termination of Contract, which was sent to RTI by the District's legal counsel, terminating the contract for the solar installation project. This item was for informational purposes only. General Manager Warner reported that both he and Attorney Kevin Gilbert had met with the RTI representatives, who expressed a desire to enter into a new agreement with the District, stating that they had a bank ready to back them with the funds needed to complete the project.

Director Landis moved approval to reject all bids, approve the updated plans and specifications and contract documents for the Sewer Line Replacement 2009-2011 project, and approve the rebidding of the project. The initial low bidder had sent a letter withdrawing the bid, as they found an error in their calculations, which placed their bid \$180,000 lower than intended. There was also a large spread between the four bids received, which prompted staff to rebid the project. The motion was seconded by Director Dias and carried unanimously. Staff reported that one of the sections included in the updated plans and specifications – the addition of 2,820-feet of sewer replacement in or adjacent to Bayview Avenue – was to be excluded from this bid. When asked if there would be any legal problems with rejecting the initial bids, Legal Counsel Rodriguez stated that the District had no legal obligation to the bids received.

General Manager Warner reported that: 1) the Maintenance staff was in the middle of the cogen rebuild project, and that it should be completed the following day; this project was done all in-house; 2) there were two significant repairs made to the fixed diesel generator; 3) the TV van was down for repairs to the winch, camera, and software updates; and, 4) Warner proposed a breakfast meeting with the directors to sit and discuss the responsibilities of each of the Board Committees, to be held on Monday, April 19, 2010, at a place to be determined.

Director Sidari reported that the election for special district representation on the LAFCo Board was canceled, as only the incumbents were in the running. President Kerr stated the EBMUD Bayside Groundwater Project Community Liaison Group will be having a meeting at Oro Loma on Monday, April 19th, starting at 6:30 p.m.. He also stated that the City of San Leandro will have a give-away of compost at the end of May, that San Leandro Oro Loma residents can participate, and that the District had contributed \$1,000 towards this project.

President Kerr adjourned the regular meeting at 4:15 p.m. to a closed session, pursuant to Government Code Section 54956.9(b), to discuss with legal counsel one case of potential litigation. He reconvened the regular meeting at 5:07 p.m. stating that no reportable action had taken place in closed session.

There being no further business to come before the Board, the meeting adjourned at 5:08 p.m..

Roland J. Dias
Secretary

(Recording Secretary:
Julie Kerr)